

**MINUTES OF A REGULAR MEETING OF THE BOARD OF THE
TRIVILLAGE REGIONAL SEWAGE SERVICES COMMISSION IN
THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, NOVEMBER 8th,
2023, AT THE SUNSET POINT ADMINISTRATION BUILDING,
COMMENCING IMMEDIATELY FOLLOWING THE ORGANIZATIONAL
MEETING.**

IN ATTENDANCE

Gwen Jones, Chairperson
Keir Packer, Vice Chairperson
Alan Christiansen, Director
Roger Montpellier, Director (via Zoom)
Kelly Muir, Director
Daryl Weber, Director
Angela Duncan, Chief Administrative Officer
Jason Madge, Manager/Operator

ABSENT

n/a

CALL TO ORDER

Chairperson Gwen Jones called the meeting to order at 7:08 p.m.

**ACCEPTANCE OF
AGENDA**

Res. 23-372

Moved by Vice Chairperson Keir Packer that the November 8th, 2023 Regular Meeting Agenda be approved as presented.

CARRIED

**APPROVAL OF
MINUTES**

Res. 23-373

Moved by Director Al Christiansen that the minutes of the September 13th, 2023 Regular Board Meeting be approved as presented.

CARRIED

Res. 23-374

Moved by Director Kelly Muir that the minutes of the October 30, 2023 Special Board Meeting be approved as presented.

CARRIED

DELEGATIONS

n/a

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REPORTS

Res. 23-375

Moved by Director Daryl Weber that the Chairpersons report, as verbally provided by Gwen Jones, be accepted for information.

CARRIED

Res. 23-376

Moved by Director Daryl Weber that the Administration Report, as presented by Chief Administrative Officer, Angela Duncan, be accepted for information.

CARRIED

Res. 23-377

Moved by Chairperson Gwen Jones that whatever mitigation costs arising from the pump failures at the main lift station, that cannot be absorbed through the 2023 operating budget, be funded through unrestricted surplus.

CARRIED

Res. 23-378

Moved by Director Daryl Weber that the TVRSSC pay to fix one of the pumps that failed and continue to rent one pump to help ensure that there is one pump operational at all times.

CARRIED

Res. 23-379

Moved by Director Daryl Weber that the Operator's Report, as presented by Jason Madge, be accepted for information.

CARRIED

BYLAWS & POLICIES

Res. 23-380

Moved by Director Roger Montpellier that motion 23-361 (*Moved by Director Roger Montpellier that the TVRSSC adjust the 2024 municipal requisitions to account for the 2023 requisition inconsistency in the 2024 fiscal year, with Val Quentin's total 2024 Requisitions being reduced by \$5401, Alberta Beach's total 2024 Requisitions being increased by \$2021, and Sunset Points total 2024 Requisition being increased by \$3380.*) be rescinded.

CARRIED

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Res. 23-381 Moved by Director Kelly Muir that Bylaw 16-2023 “System Fees Bylaw” be read a second time.
CARRIED

Res. 23-382 Moved by Director Al Christiansen that Bylaw 16-2023 “System Fees Bylaw” be read a third and final time.
CARRIED

OLD BUSINESS

NEW BUSINESS

Res. 23-383 Moved by Vice Chairperson Keir Packer that the discussion regarding the draft 2024 capital and operating budget be accepted for information.
CARRIED

Res. 23-384 Moved by Director Daryl Weber that the discussion regarding the draft 2025-2029 capital plan be accepted for information.
CARRIED

Res. 23-385 Moved by Chairperson Gwen Jones that an 2024 interim operating budget be passed at ½ the 2023 approved operating and capital budget, and that this interim 2024 operating budget cease to have any force and effect once the 2024 operating and capital budget is approved.
CARRIED

INFORMATION ITEMS

Res. 23-386 Moved by Director Kelly Muir that the board accept the following information items, for information:
a) October 19, 2023 letter from Alberta Beach re: Alberta Organizational Meeting
b) October 26, 2023 email from RMA Insurance re: Insurance Renewal Update.
CARRIED

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NEXT MEETING DATE Confirmed as January 10, 2024 at 7:00 pm at the Sunset Point Administration Building.

**CONFIDENTIAL
ITEMS**

Res. 23-387

Moved by Chairperson Gwen Jones that, pursuant to section 197(2) of the Municipal Government Act, the Board go into a closed meeting session at 8:54 p.m. to discuss the following:

- a) Legal – Solicitor/Client Privilege (FOIPP Act Section 27) – Memorandum of Understanding with Darwell Lagoon Commission

CARRIED

The following individuals were present for the closed session:

Gwen Jones
Keir Packer
Alan Christiansen
Roger Montpellier (via Zoom)
Kelly Muir
Daryl Weber
Jason Madge
Angela Duncan

Res. 23-388

Moved by Chairperson Gwen Jones that the Board come out of closed meeting session at 9:21 p.m.

CARRIED

Res. 23-389

Moved by Chairperson Gwen Jones that the TVRSSC agrees to sign the Memorandum of Understanding with the Darwell Lagoon Commission regarding the construction and connection of a regional transmission line from the Darwell Lagoon to the Tri Village Lagoon and FURTHER that Administration arrange a full Board to Board meeting with the Darwell Lagoon Commission.

CARRIED


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ADJOURNMENT

As all matters have been addressed Chairperson Gwen Jones declared the meeting adjourned at 9:23 p.m.

These minutes approved this 10th day of January, 2024.


Chairperson, Gwen Jones


CAO, Angela Duncan